



**HISTORIC PRESERVATION BOARD  
Regular Meeting  
Melbourne City Hall Council Chambers  
March 20, 2012 ♦ 5:30 p.m.**

1. A regular meeting for the Historic Preservation Board was held in the City Hall Council Chamber, 900 East Strawbridge Avenue, and was called to order at 5:30 P.M. by Chairman Thomas Funk.

2. Pledge of Allegiance

3. Roll Call for attendance verification

Present: Thomas Funk, Chairman  
Diane D. Barile, Vice-Chairman  
Charles B. Poe, Member  
Jennifer Jackson, Member  
Jennifer Zegel, Member (Arrived late)  
Donald Boyle, Alternate Member

Absent: David Godwin, Member (Excused)  
Elizabeth Boschvich, Member (Excused)  
Ganon Studenberg, Alternate Member (Excused)

Also Present: Alison Dawley, Assistant City Attorney  
Kelly Delmonico, Planner  
Angela Howard, Recording Secretary

4. **Approval of Minutes- January 17, 2012 Regular Meeting**

Moved (Barile/Jackson) to approve the January 17, 2012 regular meeting minutes as presented.

Motion carried unanimously.

5. **Application for removal of Historic Designation- 506 Young Street**

Ms. Dawley explained the procedures for an application of removal of historic designation.

The same procedures are applied as in the original designation in accordance with City Code Sec. 10-229(k); City Council may rescind a historic designation.

Ms. Barile asked if there are criteria for removal of a property.

Ms. Dawley referenced City Code, Sec. 10-229(k), stating that the issues are normally the value of a historic resource. She said in this case, it is an owner consent issue. Melbourne City Code states the owner must consent to a historic designation and the Hinchman's are indicating that they no longer consent to such designation because

Mr. Hinchman never gave his written consent. The property owners are requesting that the designation be rescinded.

Ms. Barile said the criteria, as she read it in Section 10-229(k), does not support the claim for removal of the designation.

Mark Hinchman, the applicant, explained that the process to repair or modify your home seems too stringent. Applicants Mark and Tracy Hinchman are requesting to remove their local designation on their property.

Mrs. Hinchman said she was not aware of the regulations for Certificate of Appropriateness when she applied for the local historic designation.

Ms. Barile explained that her property is also designated historic, and the process was very detailed, which included a copy of regulations within City Code.

Ms. Dawley said that in this case, the application was not signed by Mr. Hinchman. He never signed or appeared before the board. In addition, City Council has put an emphasis on the property owner's voluntary inclusion.

Ms. Jackson feels if the property owner does not want to be historic, the board should let them remove the designation.

Ms. Boschvich said it seems as though there was an administrative oversight.

Ms. Barile asked what kind of precedent it sets for other property owners.

Mr. Funk expressed that he believes there was proper disclosure to Mrs. Hinchman almost four years ago when the property went through the designation. Within those years, there has not been any complaint about the lack of both signatures being obtained.

Ms. Dawley said it was her understanding that the district designation in Eau Gallie gave them clarification of the guidelines for alteration and new construction of historic resources.

Mr. Hinchman said he was unaware of the ramifications of the historic designation and no longer wants to be a part of the "historical society".

Mrs. Hinchman informed the board that she did not ask her husbands permission to apply for the designation. She added that, Mr. Dombroski assured her that if she wanted to opt out there would not be a problem.

Ms. Barile said they are not a club that you join; their designation is a legal change to a property deed. She feels the owners may be confusing the discussions about opting out that took place during workshops for the proposed historic district in Eau Gallie. They were never part of a, "historical society".

Discussion continued.

Ms. Delmonico clarified the different historic organizations within the city, and their difference from the Historic Preservation Board. The "blue signs" and "300 homes" that Mr. Hinchman made mention of are not associated with this board.

Mr. Funk does not see why this issue is before the Historic Preservation Board because the property is still historic and it seems that the issues are administrative even though the property was designated with one property owner's permission. He does not feel the board should recommend a reversal of their decision when all the criteria of City Code continue to be met.

Ms. Dawley said the board is quasi-judicial and should make a recommendation to City Council regarding the removal.

Moved (Barile/Boschvich) that the property at 506 Young Street, RHD-2012-01, has met the requirements for historic designation; however, due to an administrative oversight at the time of the original designation, a recommendation to remove the property as a historic resource be forwarded to City Council.

Motion carried unanimously.

Mr. Funk announced that he regrets their removal of historic designation.

Ms. Delmonico informed the board and applicants that City Council would hear the item on April 10, 2012 and make a final determination.

Ms. Delmonico said it is costly to designate properties as a historic resource and, in turn, costly to be removed from designation. The applicant bears none of the cost.

Lengthy discussion took place regarding the consideration of future designations and request of removal.

\* Ms. Zegel joined the board for the remainder of the meeting.

## **6. Community Outreach**

Ms. Delmonico compiled a list of outreach goals and asked the board for their priorities, as funding is limited. Goals included the following:

- Community outreach/educational public meetings
  - Send historic designation brochures to Downtown property owners
  - HPB goal of holding historic preservation informational meetings for at least two communities
- Historic preservation information on City's website and at public libraries
- Upgrading the blue historic markers
- Collaborating with the Rossetter House to create a self-guided walking tour brochure
- Creating video files of local history

Ms. Delmonico informed the board that during next month's regular meeting the Historic Presentation Officer will do a presentation on the Sears Catalog homes and that would fall under their goal of "educational public meetings".

Ms. Jackson said in her opinion the order that is displayed on the PowerPoint presentation is a good start for prioritization.

Discussion followed regarding the various types of community outreach and how they could be accomplished.

Ms. Barile said they should coordinate with other agencies, as they may have funding for signage and brochures.

Mr. Funk asked if Ms. Barile could coordinate with the Brevard Historical Society to come to a workshop.

Ms. Barile said Ms. Wenona Cleveland composed the original property descriptions for the blue historic informational signs throughout the City. Additionally, FIT has under utilized graduate students that can take on research task to assist them in their efforts. She mentioned that both would be value resources for any projects they may decide to undertake.

Ms. Delmonico suggested that during a workshop, the board could determine what existing markers are still relevant, have them accessible on the City's website and then build on the additional signs.

**7. Additional Discussion**

Ms. Delmonico said a handout of City Code was provided for review for their next regular meeting. She asked that the members contact Staff with suggestions or concerns.

Ms. Dawley told the board that their development of the guidelines was an invaluable tool in moving forward with the designation process.

**8. Adjournment**

Moved by (Jackson) to adjourn the meeting at 6:50 P.M.

Motion carried unanimously.

Respectfully submitted,



Angela Howard, Recording Secretary